September 5, 2002

Mr. William Ferrogiaro
The National Security Archive
The George Washington University
Gelman Library, Suite 701
2130 H Street, NW
Washington, DC 20037

RE: 02-228

Dear Mr. Ferrogiaro:

The following information is provided in response to your September 4, 2002 Freedom of Information Act (FOIA) request for all records, including but not limited to guidance or directives, memoranda, training materials, or legal analyses, concerning the Federal Emergency Management Agency’s (FEMA’s) implementation of United States Attorney General John Ashcroft’s October 12, 2001 memorandum on the United States Freedom of Information Act.

Be advised that FEMA has not issued any guidance, directives, memoranda, training material or legal analyses regarding the implementation of United States Attorney General John Ashcroft’s October 12, 2001 memorandum on FOIA. Therefore, no responsive documents exist within the files of FEMA relative to your request.

All costs associated with the processing of your request are waived, as they do not exceed $30.00.

Because we were unable to identify responsive records, you may consider this an adverse determination of your request. You may appeal this determination in writing within 30 days of the receipt of this letter to the following address:

Headquarters FOIA Officer
Federal Emergency Management Agency
500 C Street, S.W., Room 840
Washington, DC 20472

If you have any questions please do not hesitate to contact the undersigned at (202) 646-4115 or by facsimile at (202) 646-4536.

Sincerely,

[Signature]
Eileen J. Leshan
FOIA/Privacy Act Specialist
Office of General Counsel