Mr. William Ferroggiaro  
Director, The Freedom of Information Project  
The National Security Archive  
The George Washington University  
Gelman Library, Suite 701  
2130 H Street, NW  
Washington, DC 20037

Dear Mr. Ferroggiaro:

This is in response to your request of September 4, 2002, pursuant to the Freedom of Information Act (FOIA) for disclosure of the following documents:

“All records, including but not limited to guidance or directives, memoranda, training materials, or legal analyses, concerning the National Aeronautics and Space Administration’s implementation of US Attorney General John Ashcroft’s October 12, 2001 memorandum on the US Freedom of Information Act.”

A search was conducted at NASA Headquarters and the enclosed records are being provided as responsive to your request. Included are emails from the NASA FOIA Officer, a memo addressing “NASA Web Site Registration and Internet Publishing Content Guidelines,” with the Guidelines as an enclosure, and a letter to Honorable Andrew H. Card, Jr. from the NASA Administrator which also addresses NASA’s implementation of Attorney General Ashcroft’s October 12, 2001, memorandum. We have highlighted specific portions which directly pertain to your request.

If you have any question, you can contact me at (202) 358-0205.

Cordially,

Sharon S. Holgerson  
Freedom of Information Act Officer

Enclosures