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DEPUTY SECRETARY OF STATE
AGREEMENT TO TRANSFER RECORDS TO
THE NATIONAL ARCHIVES OF THE UNITED STATES

TERMS OF AGREEMENT

records described below and on the attached ______ pages are deposited in the
Archives of the United States in accordance with 44 U.S.C. 2107. The
Transferring agency certifies that any restrictions on the use of these records are in
conformity with the requirements of 5 U.S.C. 552.

In accordance with 44 U.S.C. 2108, custody of these records becomes the
responsibility of the Archivist of the United States at the time of transfer of the
records. It is agreed that these records will be administered in accordance with the
provisions of 44 U.S.C. Chapter 21, 36 CFR XII, 36 CFR Part 1258 and such other
rules and regulations as may be prescribed by the Archivist of the United States.
Unless specified and justified below, no restrictions of the use of
these records will be imposed other than the general and specific restrictions on
the use of records in the National Archives of the United States that have been
published in 36 CFR Part 1258 or in the Guide to the National Archives of the
United States. The Archivist may destroy, donate, or otherwise dispose of any
containers, duplicate copies, unused forms, blank stationery, nonarchival printed or
processed material, or other nonrecord material in any manner authorized by law
or regulation. Without further consent, the Archivist may destroy deteriorating or
damaged documents after they have been copied in a form that retains all of the
information in the original document. The Archivist will use the General Records
Schedule and any applicable records disposition schedule (SF 115) of the transferring
agency to dispose of nonarchival materials contained in this deposit.

2A. AGENCY APPROVAL

Signature ________________________ Date ____________

2B. NAME, TITLE, MAILING ADDRESS
Kenneth F. Rossman
Records Officer (A/REPS/IPS/PP)
U.S. Department of State
Washington, DC 20520-1512

3A. NARA APPROVAL

Signature ________________________ Date ____________

3B. NAME, TITLE, MAILING ADDRESS

RECORDS INFORMATION

4A. RECORDS SERIES TITLE
Records of Robert S. Ingersoll

4B. DATE SPAN OF SERIES

5A. AGENCY OR ESTABLISHMENT
DEPARTMENT OF STATE

5B. AGENCY MAJOR SUBDIVISION
The Deputy Secretary of State

5C. AGENCY MINOR SUBDIVISION

6A. UNIT THAT CREATED RECORDS

6B. AGENCY PERSON WITH WHOM TO CONFERN ABOUT THE RECORDS
Name: 
Telephone Number: (____)

7. DISPOSITION AUTHORITY:
N1-59-91-30, Item 1

8. IS SECURITY CLASSIFIED INFORMATION PRESENT? NO ☒ YES ☐
CLASSIFIED DOCUMENTS UP TO THE TS (RD/STG & SEC) LEVEL MAY BE
PRESENT. CLASSIFIED DOCUMENTS HAVE EITHER BEEN TABBED OR
WITHHELD. IF WITHHELD, THEY WILL BE TRANSFERRED ALONG WITH
DECLASSIFIED RECORDS.

8A. ADDRESS
RSC, Room 1512
Department of State
Washington, DC 20520-1512

8B. FRC ACCESSION NUMBER CONTAINER NUMBER(S) FRC LOCATION
RSC Lot 750329 box 1571 Priority V/S

NARA PROVIDES

HEIPPING INSTRUCTIONS TO AGENCIES / REMARKS REGARDING DISPOSITION

18. RECORDS ACCEPTED INTO THE NATIONAL ARCHIVES OF THE UNITED STATES

Signature ________________________ Date ____________

17. NATIONAL ARCHIVES ACCESSION NO.

NAA-59-99-S

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

SF 259 (9/86)

Prescribed by NARA 16 CFR 1212
**AGREEMENT TO TRANSFER RECORDS TO THE NATIONAL ARCHIVES OF THE UNITED STATES**

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In accordance with 44 U.S.C. 2108, custody of these records becomes the responsibility of the Archivist of the United States at the time of transfer of the records. It is agreed that these records will be administered in accordance with the provisions of 44 U.S.C. Chapter 21, 38 CFR Part 2158 and such other rules and regulations as may be prescribed by the Archivist of the United States (the Archivist). Unless specified and justified below, no restrictions of the use of these records will be imposed other than the general and specific restrictions on the use of records in the National Archives of the United States that have been published in 38 CFR Part 1253 or in the Guide to the National Archives of the United States. The Archivist may destroy, destroy or otherwise dispose of any containers, duplicates, copies, unused forms, blank stationery, nonarchival printed or processed material, or other nonrecord material in any manner authorized by law or regulation. Without further consent, the Archivist may destroy deteriorating or damaged documents after they have been copied in a form that retains all of the information in the original document. The Archivist will use the General Records Schedule and any applicable records disposition schedule (SF 115) of the transferring agency to dispose of nonarchival materials contained in this deposit.

**2. AGENCY APPROVAL**

Signature: [Signature]
Date: 6/24/76

**3. NARA APPROVAL**

Signature: [Signature]
Date: [Date]

**28. NAME, TITLE, MAILING ADDRESS**

Kenneth F. Rossman  
Records Officer (A/RPS/IPS/PP)  
U.S. Department of State  
Washington, DC 20520-1512

**RECORDS INFORMATION**

**4A. RECORDS SERIES TITLE**

Law of the Sea Negotiations

**4B. DATE SPAN OF SERIES**

1963-1973

**5A. AGENCY OR ESTABLISHMENT**

DEPARTMENT OF STATE

**5B. AGENCY MAJOR SUBDIVISION**

Deputy Secretary of State

**5C. AGENCY MINOR SUBDIVISION**

NSC Interagency Task Force on the Law

**5D. UNIT THAT CREATED RECORDS of the Sea**

**5E. AGENCY PERSON WITH WHOM TO CONFER ABOUT THE RECORDS**

Name: [Name]
Telephone Number: [TelephoneNumber]

**6. DISPOSITION AUTHORITY:**

Formal appraisal waived.

**7. IS SECURITY CLASSIFIED INFORMATION PRESENT?**

☐ NO ☑ YES

Classified documents up to the TS (SDD/SCI) level may be present. If classified, they will be transferred according to declassified records.

**8. CURRENT LOCATION OF RECORDS**

☐ Agency (Complete 8A only)  
☐ Federal Records Center (Complete 8B only)

**8A. ADDRESS**

RSC, Room 1512

Department of State  
Washington, DC 20520-1512

**8B. FRC ACCESSION NUMBER**

CONTAINER NUMBER(S)

RSC Lot 75D243 box 9423 (part)

**9. PHYSICAL FORMS**

☑ Paper Documents  
☐ Paper Publications  
☐ Microfilm / Microfiche  
☐ Archival Drawings  
☐ Electronic Records  
☐ Photographs  
☐ Other (specify:)

**10. VOLUME:**

Cu. Mtr. (Cu. Ft. 21") Number Type FRC

**11. DATE RECORDS ELIGIBLE FOR TRANSFER TO THE ARCHIVES**

ASAP

**12. ARE RECORDS FULLY AVAILABLE FOR PUBLIC USE?**

☐ YES ☑ NO

(if no, attach limits on use and justification.)

**13. RECORDS Subject to the Privacy Act?**

☐ YES ☑ NO

(If yes, cite Agency System Number and Federal Register volume and page number of most recent notice and attach a copy of this notice.)

**14. ATTACHMENTS**

☐ Agency Manual Excerpt  
☐ Additional Description  
☐ Privacy Act Notice  
☐ Other (specify:)

**15. NARA PROVIDES**

Shipping Instructions to Agencies / Remarks Regarding Disposition

**16. RECORDS ACCEPTED INTO THE NATIONAL ARCHIVES OF THE UNITED STATES**

Signature: [Signature]
Date: [Date]

**17. NATIONAL ARCHIVES ACCESSION NO.**

NAV3-59-99-6

**NATIONAL ARCHIVES AND RECORDS ADMINISTRATION**

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