UNDER SECRETARY FOR
POLITICAL AFFAIRS
AGREEMENT TO TRANSFER RECORDS TO
THE NATIONAL ARCHIVES OF THE UNITED STATES

TERMS OF AGREEMENT

The records described below and on the attached pages are deposited in the National Archives of the United States in accordance with 44 U.S.C. 2107. The transferring agency certifies that any restrictions on the use of these records are in accordance with the requirements of 5 U.S.C. 552.

In accordance with 44 U.S.C. 2108, custody of these records becomes the responsibility of the Archivist of the United States at the time of transfer of the records. It is agreed that these records will be administered in accordance with the provisions of 44 U.S.C. Chapter 21, 38 CFR XII, 36 CFR Part 1255 and such other rules and regulations as may be prescribed by the Archivist of the United States (the Archivist). Unless specified and justified below, no restrictions of the use of these records will be imposed other than the general and specific restrictions on the use of records in the National Archives of the United States that have been published in 36 CFR Part 1255 or in the Guide to the National Archives of the United States. The Archivist may destroy, donate, or otherwise dispose of any containers, duplicate copies, unused forms, blank stationery, nonrecord material or other nonrecord material in any manner authorized by law or regulation. Without further consent, the Archivist may destroy deteriorating or damaged documents after they have been copied in a form that retains all of the information in the original document. The Archivist will use the General Records Schedule and any applicable records disposition schedule (SF 115) of the transferring agency to dispose of nonarchival materials contained in this deposit.

2A. AGENCY APPROVAL

Signature ______________________ Date 2/2/99

3A. NARA APPROVAL

Signature ______________________ Date ______________________

2B. NAME, TITLE, MAILING ADDRESS

Rosemary Melendez, Acting
Records Officer A/RPS/IPN/PP
U.S. Department of State
Washington, DC 20520-1512

3B. NAME, TITLE, MAILING ADDRESS

RECORDS INFORMATION

4A. RECORDS SERIES TITLE

Subject Files

4B. DATE SPAN OF SERIES

1966–1970

5A. AGENCY OR ESTABLISHMENT

DEPARTMENT OF STATE

5B. AGENCY MAJOR SUBDIVISION

Under Secretary for Political Affairs

5C. AGENCY MINOR SUBDIVISION

6. UNIT THAT CREATED RECORDS

5E. AGENCY PERSON WITH WHOM TO CONFER ABOUT THE RECORDS

Name: ______________________
Telephone Number: (_______) ______________________

6. DISPOSITION AUTHORITY:

N1–59–91–4, Item 1

7. IS SECURITY CLASSIFIED INFORMATION PRESENT? ☐ NO ☑ YES
Classified documents up to the T5 (RD/FUD 39 SC) level may be present. Classified documents have either been bared or withdrawn. It withdraws, they will be transferred along with declassified records.

8. CURRENT LOCATION OF RECORDS

☐ Agency (Complete 8A only)
☐ Federal Records Center (Complete 8B only)

8A. ADDRESS

RSC, Room 1512

Department of State
Washington, DC 20520–1512

8B. FRC ACCESSION NUMBER

RSC Lot 69D196 boxes 1291–1292
RSC Lot 75D360 box 527 (on wall)

CONTAINERS:

Cu. Mtr. ___ (Cu. Ft. ___ ) Number 3 Type FRC

9. PHYSICAL FORMS

☒ Paper Documents ☐ Maps and Charts
☐ Paper Publications ☐ Arch / Eng Drawings
☐ Microfilm / Microfiche ☐ Motion / Sound / Video
☐ Electronic Records ☐ Photographs ☐ Other (specify):

10. VOLUME:

Cu. Mtr. ___ (Cu. Ft. ___ ) Number 3 Type FRC

11. DATE RECORDS ELIGIBLE FOR TRANSFER TO THE ARCHIVES

ASAP

12. ARE RECORDS FULLY AVAILABLE FOR PUBLIC USE?

☐ YES ☑ NO (If no, attach limits on use and justification.)
CLASSIFIED DOCUMENTS EITHER TiED OR WITHDRAW

13. ARE RECORDS SUBJECT TO THE PRIVACY ACT?

☐ YES ☑ NO (If yes, cite Agency System Number and Federal Register volume and page number of most recent notice and attach a copy of this notice.)

14. ATTACHMENTS

☐ Agency Manual Excerpt ☐ Listing of Records Transferred
☐ Additional Description ☐ NA Form 14097 or Equivalent
☐ Privacy Act Notice ☐ Microform Inspection Report
☐ Other (specify): ☐ SF(s) 135

FRC LOCATION

Priority V/17

NARA PROVIDES

SHIPPING INSTRUCTIONS TO AGENCIES / REMARKS REGARDING DISPOSITION

RN

16. RECORDS ACCEPTED INTO THE NATIONAL ARCHIVES OF THE UNITED STATES

Signature ______________________ Date ______________________

17. NATIONAL ARCHIVES ACCESSION NO.


NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

SF 259 (6/95) Prescribed by NARA 36 CFR 1222