S/CPR

CHIEF OF PROTOCOL
AGREEMENT TO TRANSFER RECORDS TO THE NATIONAL ARCHIVES OF THE UNITED STATES

TERMS OF AGREEMENT

The records described below and on the attached ___ pages are deposited in the National Archives of the United States in accordance with 44 U.S.C. 2107. The transferring agency certifies that any restrictions on the use of these records are in accordance with the requirements of 5 U.S.C. 355.

In accordance with 44 U.S.C. 2108, custody of these records becomes the responsibility of the Archivist of the United States at the time of transfer of the records. It is agreed that these records will be administered in accordance with the provisions of 44 U.S.C. Chapter 21, 38 CFR XII, 36 CFR Part 1255 and such other rules and regulations as may be prescribed by the Archivist of the United States (the Archivist). Unless specified and justified below, no restrictions of the use of these records will be imposed other than the general and specific restrictions on the use of records in the National Archives of the United States that have been published in 36 CFR Part 1255 or in the Guide to the National Archives of the United States. The Archivist may destroy, donate, or otherwise dispose of any containers, duplicate copies, unused forms, blank stationery, nonarchival printed or processed material, or other nonrecord material in any manner authorized by law or regulation. Without further consent, the Archivist may destroy deteriorating or damaged documents after they have been copied in a form that retains all of the information in the original document. The Archivist will use the General Records Schedule and any applicable records disposition schedule (SF 115) of the transferring agency to dispose of nonarchival materials contained in this deposit.

2A. AGENCY APPROVAL

Signature: [Signature]
Date: 2/5/22

2B. NAME, TITLE, MAILING ADDRESS

Kenneth F. Rossman
Acting Chief (A/WIPS/PP)
U.S. Department of State
Washington, DC 20520-1512

3A. NARA APPROVAL

Signature: [Signature]
Date: __________

3B. NAME, TITLE, MAILING ADDRESS

RECORDS INFORMATION

4A. RECORDS SERIES TITLE

Records of the Chief of Protocol (see attached list)

4B. DATE SPAN OF SERIES

1935–1976

5A. AGENCY OR ESTABLISHMENT

5B. AGENCY MAJOR SUBDIVISION

Chief of Protocol

5C. AGENCY MINOR SUBDIVISION

UNIT THAT CREATED RECORDS

5E. AGENCY PERSON WITH WHOM TO CONFER ABOUT THE RECORDS

Name: [Name]
Telephone Number: [Number]

6. DISPOSITION AUTHORITY

various

7. IS SECURITY CLASSIFIED INFORMATION PRESENT? □ NO ☑ YES

LEVEL: □ Confidential □ Secret □ Top Secret
SPECIAL MARKINGS: □ RD/FRD □ SCI □ NATO □ Other

INFORMATION STATUS: □ Segregated □ Declassified

8. CURRENT LOCATION OF RECORDS

☐ Agency (Complete 8A only)
☐ Federal Records Center (Complete 8B only)

8A. ADDRESS

OIS/RA/RD-RSC, Room 1512
Department of State
Washington, DC 20520-1512

8B. FAC ACCESION NUMBER

CONTAINER NUMBER(S)

FAC LOCATION

Records held by agency. See attached list.

NARA PROVIDES

14. ATTACHMENTS

☐ Agency Manual Excerpt
☐ Listing of Records Transferred
☐ Additional Description
☐ NA Form 14097 or Equivalent
☐ Privacy Act Notice
☐ Microform Inception Report
☐ Other (specify):
☐ SF(3) 135

16. RECORDS ACCEPTED INTO THE NATIONAL ARCHIVES OF THE UNITED STATES

Signature: [Signature]
Date: __________

17. NATIONAL ARCHIVES ACCESSION NO.

N3 59 97-13

SP 268 (9/85)

Prescribed by NARA 36 CFR-1228
Chief of Protocol
{S/CPR}

Disposition RMH(A) 260214A

WNRC Acc. No. 59-69A6308  boxes 429-432
WNRC Acc. No. 59-76-80    box 1
WNRC Acc. No. 59-77-82    boxes 1-2
WNRC Acc. No. 59-83-86    boxes 1-2

Disposition RMH(A) 260214E

WNRC Acc. No. 59-81-49    boxes 1-4

Disposition RMH(A) 260301

WNRC Acc. No. 59-72A1739  boxes 352-359
WNRC Acc. No. 59-72A6248  boxes 504-509
WNRC Acc. No. 59-74-82    boxes 1-5
WNRC Acc. No. 59-75-119   boxes 1-57
WNRC Acc. No. 59-76-81    boxes 1-4
WNRC Acc. No. 59-77-65    boxes 1-2
WNRC Acc. No. 59-79-32    boxes 1-4
WNRC Acc. No. 59-79-122   boxes 1-4

Disposition RMH(A) 260402

WNRC Acc. No. 59-70A4521  boxes 444-446
WNRC Acc. No. 59-72A5961  box 118
WNRC Acc. No. 59-73-63    boxes 1-2
WNRC Acc. No. 59-76-79    boxes 1-2
WNRC Acc. No. 59-77-31    boxes 1-4
WNRC Acc. No. 59-77-32    boxes 1-3
WNRC Acc. No. 59-77-66    boxes 1-3
WNRC Acc. No. 59-78-153   boxes 1-6
WNRC Acc. No. 59-78-154   boxes 1-6
WNRC Acc. No. 59-80-92    box 1
AGREEMENT TO TRANSFER RECORDS TO
THE NATIONAL ARCHIVES OF THE UNITED STATES

TERMS OF AGREEMENT

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In accordance with 44 U.S.C. 2108, custody of these records becomes the responsibility of the Archivist of the United States at the time of transfer of the records. It is agreed that these records will be administered in accordance with the provisions of 44 U.S.C. Chapter 21, 36 CFR Part 1250 and such other rules and regulations as may be prescribed by the Archivist of the United States (the Archivist). Unless specified and justified below, no restrictions of the use of these records will be imposed other than the general and specific restrictions on the use of records in the National Archives of the United States that have been published in 36 CFR Part 1250 or in the Guide to the National Archives of the United States. The Archivist may destroy, donate, or otherwise dispose of any containers, duplicate copies, unused forms, blank stationary, nonarchival printed or processed material, or other nonrecord material in any manner authorized by law or regulation. Without further consent, the Archivist may destroy deteriorating or damaged documents after they have been copied in a form that retains all of the information in the original document. The Archivist will use the General Records Schedule and any applicable records disposition schedule (SF 115) of the transferring agency to dispose of nonarchival materials contained in this deposit.

2A. AGENCY APPROVAL

Signature: Margaret J. Pepe  Date: 11/3/99

3A. NARA APPROVAL

Signature: Date:

2B. NAME, TITLE, MAILING ADDRESS

Margaret Pepe, Acting
Records Officer A/RPS/IPS/PP, SA-2
U.S. Department of State
Washington, DC 20522-6001

3B. NAME, TITLE, MAILING ADDRESS

Records Information

4A. RECORDS SERIES TITLE

See attached list.

4B. DATE SPAN OF SERIES

5A. AGENCY OR ESTABLISHMENT

DEPARTMENT OF STATE

5B. AGENCY MAJOR SUBDIVISION

Chief of Protocol

AGENCY MINOR SUBDIVISION

Ceremonials

5D. UNIT THAT CREATED RECORDS

5E. AGENCY PERSON WITH WHOM TO CONFER ABOUT THE RECORDS

Name: Telephone Number: (____)

6. DISPOSITION AUTHORITY:

BMH(A) 260402

7. IS SECURITY CLASSIFIED INFORMATION PRESENT? ☐ NO ☑ YES

Classified documents up to the TS/SCI level may be present. Classified documents have either been sized or withdrawn. In withdrawal, they will be transferred along with declassified records.

8. CURRENT LOCATION OF RECORDS

X Agency (Complete 8A only)

_____ Federal Records Center (Complete 8B only)

8A. ADDRESS

RSC, Room 1512

Department of State

Washington, DC 20520-1512

8B. FCC ACCESION NUMBER

CONTAINER NUMBER(S)

See attached list.

9. PHYSICAL FORMS

☐ Paper Documents ☐ Posters

☐ Paper Publications ☐ Maps and Charts

☐ Microfilm / Microfiche ☐ Arch / Eng Drawings

☐ Electronic Records ☐ Motion / Sound / Video

☐ Photographs ☐ Other (specify):

10. VOLUME:

CONTAINERS:

Cu. Mtr. (Cu. Ft.) 9 Number 9 Type FRC

11. DATE RECORDS ELIGIBLE FOR TRANSFER TO THE ARCHIVES

ASAP

12. ARE RECORDS FULLY AVAILABLE FOR PUBLIC USE?

☐ YES ☑ NO (If no, attach limits on use and justification.)

Classified documents either sized or withdrawn.

13. ARE RECORDS SUBJECT TO THE PRIVACY ACT?

☐ YES ☑ NO

(If yes, cite Agency System Number and Federal Register volume and page number of most recent notice and attach a copy of this notice.)

14. ATTACHMENTS

☐ Agency Manual Excerpt ☐ Listing of Records Transferred

☐ Additional Description ☐ NA Form 14097 or Equivalent

☐ Privacy Act Notice ☐ Microform Inspection Report

☐ Other (specify): ☐ SF(s) 135

15. RECORDS ACCEPTED INTO THE NATIONAL ARCHIVES OF THE UNITED STATES

Signature: Date:

16. NATIONAL Archives accession No.

17. NATIONAL Archives accession No.

NN3 59 00 15

NARA PROVIDES

SHIPPING INSTRUCTIONS TO AGENCIES / REMARKS REGARDING DISPOSITION

RG

National Archives and Records Administration
Office of the Chief of Protocol

Ceremonials

1. RECORDS RELATING TO OFFICIAL AND STATE FUNERALS, 1923-989
   RSC Lot 97D335  (formerly WNRC Acc. No. 59-98-436)

2. RECORDS RELATING TO THE STATE FUNERAL FOR JOHN F. KENNEDY, 1963-1967
   RSC Lot 97D438  boxes 3523-3524