UNDER SECRETARY OF STATE
AGREEMENT TO TRANSFER RECORDS TO
THE NATIONAL ARCHIVES OF THE UNITED STATES

TERMS OF AGREEMENT

Records described below and on the attached pages are deposited in the
Archives of the United States in accordance with 44 U.S.C. 2107. The
depositing agency certifies that any restrictions on the use of these records are in
conformity with the requirements of 5 U.S.C. 552.

In accordance with 44 U.S.C. 2108, custody of these records becomes the
responsibility of the Archivist of the United States at the time of transfer of the
records. It is agreed that these records will be administered in accordance with the
provisions of 44 U.S.C. Chapter 21, 36 CFR XII, 36 CFR Part 1256 and such
other rules and regulations as may be prescribed by the Archivist of the United States
(the Archivist). Unless specified and justified below, no restrictions on the use of
these records will be imposed other than the general and specific restrictions on
the use of records in the National Archives of the United States that have been
published in 36 CFR Part 1258 or in the Guide to the National Archives of the
United States. The Archivist may destroy, donate, or otherwise dispose of any
containers, duplicate copies, unused forms, blank stationary, nonarchival printed or
processed material, or other nonrecord material in any manner authorized by law
or regulation. Without further consent, the Archivist may destroy deteriorating or
damaged documents after they have been copied in a form that retains all of the
information in the original document. The Archivist will use the General Records
Schedule and any applicable records disposition schedule (SF 115) of the transferring
agency to dispose of nonarchival materials contained in this deposit.

2A. AGENCY APPROVAL

Signature ____________________________ Date 3/14/71

3A. NARA APPROVAL

Signature ____________________________ Date ____________

2B. NAME, TITLE, MAILING ADDRESS

Kenneth F. Rossman
Records Officer (A/RPS/IPPS/PP)
U.S. Department of State
Washington, DC 20520-1512

3B. NAME, TITLE, MAILING ADDRESS


RECORDS INFORMATION

4A. RECORDS SERIES TITLE

Records of Nicholas deB. Katzenbach

4B. DATE SPAN OF SERIES

1966-1969

5A. AGENCY OR ESTABLISHMENT

DEPARTMENT OF STATE

5B. AGENCY MAJOR SUBDIVISION

The Under Secretary of State

5C. AGENCY MINOR SUBDIVISION


6A. UNIT THAT CREATED RECORDS


5E. AGENCY PERSON WITH WHOM TO CONFER ABOUT THE RECORDS

Name: ____________________________ Telephone Number: (_____)

6. DISPOSITION AUTHORITY

NI-59-90-24, Items 1 and 2

7. IS SECURITY CLASSIFIED INFORMATION PRESENT? NO YES

Classified documents up to the D 25 (NS/FO & SCI) level may be
present. Classified documents have either been tagged or
interchanged in backlog. They will be transferred along with
declassified records.

8. CURRENT LOCATION OF RECORDS

Agency (Complete 8A only)

  Federal Records Center (Complete 8B only)

8A. ADDRESS

RSC, Room 1512

Department of State

Washington, DC 20520-1512

8B. FRC ACCESSION NUMBER

CONTAINER NUMBER(S)

RSC Lot 74D271
(Safe 24)

FRC LOCATION

Priority V/4

9. PHYSICAL FORMS

☑ Paper Documents ☐ Maps and Charts
☐ Paper Publications ☐ Arch/Eng Drawings
☐ Microfilm/Microfiche ☐ Motion/Sound/Video
☐ Electronic Records ☐ Other (specify):
☐ Photographs

10. VOLUME: CONTAINERS:

Cu. Mr. (Cu. Pt.) Number Type FRC

11. DATE RECORDS ELIGIBLE FOR TRANSFER TO THE ARCHIVES

ASAP

12. ARE RECORDS FULLY AVAILABLE FOR PUBLIC USE?

□ YES ☒ NO

(If no, attach limits on use and justification.)

13. ARE RECORDS SUBJECT TO THE PRIVACY ACT?

□ YES ☒ NO

(If yes, cite Agency System Number and
 Federal Register volume and page number of most recent notice and attach a copy of
 this notice.)

14. ATTACHMENTS

☐ Agency Manual Excerpt ☐ Listing of Records Transferred
☐ Additional Description ☐ NA Form 14097 or Equivalent
☐ Privacy Act Notice ☐ Microform Inspection Report
☐ Other (specify): ☐ SF(a) 135

15. RECORDS ACCEPTED INTO THE NATIONAL ARCHIVES OF THE UNITED STATES

Signature ____________________________ Date ____________

NARA PROVIDES

SHIPPING INSTRUCTIONS TO AGENCIES / REMARKS REGARDING DISPOSITION

17. NATIONAL ARCHIVES ACCESSION NO.

N 3-59-99-4

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

SF 258 (9/95)

Prescribed by NARA 36 CFR 1228
AGREEMENT TO TRANSFER RECORDS TO
THE NATIONAL ARCHIVES OF THE UNITED STATES

TERMS OF AGREEMENT

The records described below and on the attached... are deposited in the National Archives of the United States in accordance with 44 U.S.C. 2107. The transferring agency certifies that any restrictions on the use of these records are in conformance with the requirements of 8 U.S.C. 552.

In accordance with 44 U.S.C. 2108, custody of these records becomes the responsibility of the Archivist of the United States at the time of transfer of the records. It is agreed that these records will be administered in accordance with the provisions of 44 U.S.C. Chapter 21, 36 CFR Part 1258 and such other rules and regulations as may be prescribed by the Archivist of the United States (the Archivist). Unless specified and justified below, no restrictions of the use of these records will be imposed other than the general and specific restrictions on the use of records in the National Archives of the United States that have been published in 36 CFR Part 1258 or in the Guide to the National Archives of the United States. The Archivist may destroy, donate, or otherwise dispose of any containers, duplicate copies, unused forms, blank stationery, nonarchival printed or processed material, or other nonrecord material in any manner authorized by law or regulation. Without further consent, the Archivist may destroy deteriorating or damaged documents after they have been copied in a form that retains all of the information in the original document. The Archivist will use the General Records Schedule and any applicable records disposition schedule (SF 115) of the transferring agency to dispose of nonarchival materials contained in this deposit.

2A. AGENCY APPROVAL

Signature

Date

2B. NAME, TITLE, MAILING ADDRESS

Kenneth F. Rossman
Acting Chief (A/JM/IP/S/PP)
U.S. Department of State
Washington, DC 20520-1512

3A. NARA APPROVAL

Signature

Date

3B. NAME, TITLE, MAILING ADDRESS

RECORDS INFORMATION

4A. RECORDS SERIES TITLE

Records of the Special Coordinator on Relief to Civilian Victims of the Nigerian Civil War

February 1969–June 1970

4B. DATE SPAN OF SERIES

8A. AGENCY OR ESTABLISHMENT

DEPARTMENT OF STATE

5A. AGENCY MAJOR SUBDIVISION

Under Secretary of State

5B. AGENCY MINOR SUBDIVISION

Special Coordinator, etc. (U/CF)

50. UNIT THAT CREATED RECORDS

52. AGENCY PERSON WITH WHOM TO CONFER ABOUT THE RECORDS

Name:

Telephone Number: ( )

6. DISPOSITION AUTHORITY:

NI-59-89-14, Item 1

7. IS SECURITY CLASSIFIED INFORMATION PRESENT? ☐ NO ☒ YES

LEVEL: ☐ Confidential ☐ Secret ☐ Top Secret

SPECIAL MARKINGS: ☐ R/O/FRD ☐ SCI ☐ NATO

☐ Other:

INFORMATION STATUS: ☐ Segregated ☐ Declassified

8. CURRENT LOCATION OF RECORDS

X Agency (Complete 8A only)

☐ Federal Records Center (Complete 8B only)

8A. ADDRESS

RSC, Room 1512

Department of State

Washington, DC 20520-1512

8B. FRC ACCESSION NUMBER

CONTAINER NUMBER(S)

FRC LOCATION

Records held by agency.

WNRC Acc. No. 59-72A6248 boxes 514-523

Priority IVB/12

10. VOLUME:

Cu. Ft.

Number: 10

Type: FRC

11. DATE RECORDS ELIGIBLE FOR TRANSFER TO THE ARCHIVES

ASAP

12. ARE RECORDS FULLY AVAILABLE FOR PUBLIC USE?

☐ YES ☒ NO

(If no, attach limits on use and justification.)

Classified documents held for NARA withdrawal.

13. ARE RECORDS SUBJECT TO THE PRIVACY ACT?

☐ YES ☒ NO

(If yes, cite Agency System Number and Federal Register volume and page number of most recent notice and attach a copy of this notice.)

14. ATTACHMENTS

☐ Agency Manual Excerpt

☐ Additional Description

☐ Privacy Act Notice

☐ Other (specify): ☐ SF(s) 135

☐ Listing of Records Transferred

☐ NA Form 14097 or Equivalent

☐ Microfilm Inspection Report

15. SHIPPING INSTRUCTIONS TO AGENCIES / REMARKS REGARDING DISPOSITION

16. RECORDS ACCEPTED INTO THE NATIONAL ARCHIVES OF THE UNITED STATES

Signature

Date

17. NATIONAL ARCHIVES ACCESSION NO.

NNA-59-97-29

Prescribed by NARA 36 CFR 122

SF259 (8/91)