

Lowell H. Becraft, Jr.

January 25, 2002

Social Security Administration  
Office of Disclosure Policy  
3-A-6 Operations Building  
6401 Security Boulevard  
Baltimore, Maryland, 21235

Dear Sir,

This is a request under the Freedom of Information Act, 5 U.S.C. §552, and the applicable regulations of your agency. I request a copy of the following described documents designated herein as "The Request." In order to help to determine my status for purposes of determining the applicability of any fees, you should know that I am an individual seeking information for personal use and not for a commercial use. I promise to pay any reasonable fees for responding to this request.

Background for request:

About 16 months ago, I submitted to the SSA a FOIA request seeking a "SSA Statement of Organization, Functions, and Delegations of Authority." In reply, your agency provided to me the organizational manual, but did not send the requested delegation orders because they were being revised; see attached letter dated Dec. 18, 2000.

The Request: Please send to me the current "Delegations of Authority" manual noted in the highlighted portion of the attached letter.

*Thanks!!*

Sincerely,

*Lowell H. Becraft, Jr.*  
Lowell H. Becraft, Jr.



## SOCIAL SECURITY

TEH2A

December 18, 2000

Mr. Lowell H. Becraft, Jr.  
209 Lincoln Street  
Huntsville, Alabama 35801

Dear Mr. Becraft:

This is in response to your request for a copy of the document titled "SSA Statement of Organization, Functions, and Delegations of Authority" mentioned in 20 C.F.R. 422.1.

The document you requested was maintained by the Department of Health and Human Services prior to the Social Security Administration (SSA) becoming an independent Agency. Currently, SSA maintains an "Organization Manual" consisting of mission statements and functions of the Agency components. The Delegations of Authority are a separate issuance and are currently in the process of being revised. Enclosed are the portions of the Organizational Manual you requested.

If you have additional questions, you may want to call our toll-free number, 1-800-772-1213. Our representatives there will be glad to help you. For general information about the Social Security program, you can access our Web site on the Internet at <http://www.ssa.gov>.

Sincerely,

Charles H. Mullen  
Associate Commissioner  
Office of Public Inquiries

Enclosures