

APPENDIX V
SENSITIVE UNCLASSIFIED INFORMATION, DISTINCT POLICIES

POLICY	AGENCY	DATE	AUTHORITY	GUIDANCE	DESIGNATION	REMOVAL	ACCESS	PROTECTION	FOIA
ACI / Administratively Controlled Information	NASA	11/3/2004	Internal NPR 1600.1	Categories (9)	Originating management official	Originator	Need-to-know	N/A	No disclosure except legal obligation (FOIA)
CAI / Confidential Agency Information	EPA	7/2002	Internal <i>Info. Sensitivity Compendium</i>	Broad definition, Categories with examples	Originator OR Information manager	No policy	Need-to-know	Moderate / High	Review / exemption 2 or 5
CBI / Confidential Business Information	EPA	7/2002	Internal <i>Info. Sensitivity Compendium</i>	Broad definition, Categories with Examples	Originator OR Information manager	No policy	Need-to-know	Moderate / High	Exemption 4
Computer Security Act Sensitive Information	DOD*	1/9/1988	Statutory PL 100-235 [DOD 8500.1]	Broad definition Categories	N/A	N/A	Need-to-know	Low	Review
DEA Sensitive	DEA DOD*	8/2002	Internal Reference Booklet	Broad definition categories, law enforcement-related	Senior officials	N/A	Need-to-know	High	LOU may be exempt from release under FOIA
ECI / Enforcement-Confidential Information	EPA	7/2002	Internal <i>Info. Sensitivity Compendium</i>	Broad definition, Categories with examples	Originator OR Information manager	No policy	Need-to-know	Moderate	Exemption 7
FOUO / For Official Use Only [DHS]	TSA DHS CBP* CIS* ICE*	5/2004 Update 1/6/2005	Internal DHS Directive 11042.1	Broad definition Categories with examples	Any employee	Originator OR Senior official	Need-to-know	Moderate	Review
FOUO / For Official Use Only [DOD]	DOD* AIR ARM* USN* NGA	9/1/1998	Internal DOD 5400.7-R	Categories (FOIA exemptions)	Any employee	Originator / designated officials	Need-to-know/ gov't business	Moderate	Review
FOUO / For Official Use Only [FAA]	FAA	6/13/2000	Internal FAA O 1270.1	Broad definition (based on FOIA)	Senior officials	Originator	Need-to-know	Moderate	Review

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FOUO / For Official Use Only [NRO]	NRO	10/5/1999 Update 1/31/2003	Internal NROD 50-12	Categories (FOIA exemptions)	Any employee	Originator (with senior authorization)	Need-to-know	Moderate	Review
LOU / Limited Official Use Information	DOJ	9/1/1982 Update 5/5/2005	Internal DOJ O 2620.7	Definition Categories Examples	Senior official OR other designated	N/A	Balancing test	Low	Review
OUO / Official Use Only [DOE]	DOE	4/9/2003	Internal DOE O 471.3	Broad definition with specific guidance OR FOIA exemption	Any employee	Originator OR supervisor, FOIA official	Need-to-know	Moderate	Review
OUO / Official Use Only [NRC]	NRC	6/2/1998 Update 12/20/1999	Internal MD 12.6	Categories (FOIA exemptions)	Senior officials, selected	Originator OR supervisor	Need-to-know	Moderate	Review
PCCI / Protected Critical Infrastructure Info	DHS	2002	Statutory 6 USC 131 6 CFR 29	Specific definition Categories	Designated official	Same	Need-to-know	Moderate	Authorization / Exemption 3
PROPIN / Proprietary Info	NRC	12/20/1999	Internal MD 12.6	Categories (FOIA Exemption 4)	N/A	Originator	N/A	Moderate	Exemption 4
SASI / Select Agent Sensitive Information	HHS* CDC*	2002	Statutory 42 USC 247d	Categories	Designated official	Same	Need-to-know	Moderate	Review / Authorization Exemptions 2, 3
SBU / Sensitive But Unclassified [CDC]	CDC*	7/22/2005	Internal CDC-02 Manual	Categories Examples	Designated official	Same	Need-to-Know	Moderate	Review / Authorization Suggested exs.
SBU / Sensitive But Unclassified [State]	DOS AID DOD*	4/25/2002	Internal 12 FAM 540	Categories FOIA	Supervisory Employees	No policy	Need-to-know Background ck	Moderate	Review
SBU / Sensitive But Unclassified Building Info [GSA]	GSA	3/8/2002	Internal PBS Order 3490.1	Specific categories with examples	Any employee	No policy	Need-to-know	Moderate	Only released with specific authorization
SGI / Safeguards Information	NRC	10/14/1980 Update 11/2/2001	Statutory Atomic Energy Act/10 CFR 73, MD 12.6	Categories Examples	Designated senior officials	Originator	Need-to-know Background ck	High	Review

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SHSI / Sensitive Homeland Security Information	FAA	2002	Statutory Homeland Sec. Act of 2002	Definition	Designated senior official	Same	Need-to-know State and local officials	Moderate	No release Exemption 3
SHSI / Sensitive Homeland Security Information	NRC	5/28/2002	Internal COMSECY-02-0015	Broad categories, with examples	Designated official	No policy	Need-to-know	Moderate	Review Ashcroft Memo
SSI / Sensitive Security Information [DOT]	DOT/FTA FAA	11/25/2002	Statutory 49 CFR Pt. 15.5	Definition Categories Examples	Senior officials / designated personnel	N/A	Need-to-know	Moderate	No release under Ex. 3 / Administrator's authorization for release
SSI / Sensitive Security Information [USDA]	USDA	1/30/2003	Internal DR 3440-2	Broad definition Categories Restriction	Senior officials	Same / Max 10 yrs	Need-to-know	Moderate	Authorization / suggested exemptions (Ashcroft)
UCNI / Unclassified Controlled Nuclear Information [DOD]	DOD*	10/1990 Updated 9/1998	Statutory 10 USC 128 DoD 5400.7-R	Specific definition/ categories	Senior officials / designees	No policy	Need-to-know US citizen Gov. emp.	Moderate	No release under Exemption 3
UCNI / Unclassified Controlled Nuclear Information [DOE]	DOE	Update 6/30/2000 [internal]	Statutory 42 USC 2168 10 CFR 1017.11 [DOE O471.1A]	Categories, specific	Designated officials	Originator OR FOIA officer	Need-to-know	Moderate	Review
Unclassified Technical Information	DOD*	11/6/1984	Statutory 22 USC 2751 DOD 5230.25	Categories Statutory	Heads of Components	Same	Contractors, need-to-know	N/A	Review Authorization
WMD , other Sensitive Homeland Security Info	TRE DOS	4/4/2002	Internal / Card Memo	Broad definition, categories	N/A	No policy	Need-to-know	Moderate	Ashcroft Memo Exemptions 2, 4

CHART KEY

Policy: Name/acronym for agency's policy regarding unclassified information that is otherwise protected

Agency: Agency or agencies that use the policy listed (where policy features are based on the same documents or authorities, and not merely where the same term is employed to define protected information)

Date: Date of origination date of policy and/or date of update to current policy (where available)

Authority: Statutory/regulatory or internal authority establishing or updating the policy

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Guidance: Definition and/or other guidance to be followed by individuals in designating information under the policy

Designation: Individual(s) responsible for designating protected information within the agency

Removal: Individual(s) responsible for removing the designation of protected information

- Same: the same individual(s) who are allowed to designate protection are able to remove such protection
- Originator: only the specific individual (and in most cases the individual's supervisor(s) or successor) who made the original designation may remove it

Access: Qualification(s) for individuals who are authorized to access information protected under the policy

Protection: Degree of protection generally applied to documents/electronic media containing information designated under the policy

FOIA: Specific guidelines for treatment of FOIA requests for information protected under the policy

N/A: Not available

No policy: Based on the information collected, the agency's policy includes no specific guidance on this matter

* The information given was not provided by the Agency, but rather is based on our own research or materials submitted by other agencies.