

[REDACTED] (For Official Use Only upon removal of Enclosure
(1))

NAVSECGRU INSTRUCTION C5450.48A

From: Commander, Naval Security Group Command

Subj: **MISSION, FUNCTIONS AND TASKS OF NAVAL SECURITY GROUP ACTIVITY (NAVSECGRUACT) SUGAR GROVE, WEST VIRGINIA**

Ref: (a) OPNAVNOTE 5450 Ser 09B22/2U510135 of 29 Jun 92

Encl: (1) Mission, Functions and Tasks of NAVSECGRUACT Sugar Grove, WV

1. Purpose. To publish the functions and tasks of NAVSECGRUACT Sugar Grove under the mission established by reference (a).
2. Cancellation. NAVSECGRU Instruction C5450.48
3. Mission. To perform Naval Security Group related functions as directed and to perform such other functions and tasks as may be directed by higher authority.
4. Status and Command Relationships. NAVSECGRUACT Sugar Grove is a shore activity in an active (fully operational) status under a Commanding Officer and under COMNAVSECGRU.
 - a. Command: COMNAVSECGRU
Echelon
 - (1) Chief of Naval Operations
 - (2) Commander, Naval Security Group Command
 - (3) Commanding Officer, Naval Security Group Activity Sugar Grove, West Virginia
 - b. Area Coordination

Chief of Naval Education and Training (CNET) exercises Area and Regional Coordinator responsibilities.

c. Subordinate Commands

d. Tenant Commands

(1) NNMC Bethesda Branch Medical Clinic, Sugar Grove

(2) PSD Bethesda Customer Service Desk, Sugar Grove

(3) Detachment 3, 544th Intelligence Group

(4) Navy Exchange, Sugar Grove

5. Action. To accomplish the assigned mission, the Commanding Officer, NAVSECGRUACT Sugar Grove will ensure performance of the mission, functions and tasks in enclosure (1). Send recommended changes via the chain of command to COMNAVSECGRU (N8).

Mission, Functions and Tasks of NAVSECGRUACT Sugar Grove

1. (U) Mission. To perform Naval Security Group related functions as directed and to perform such other functions and tasks as may be directed by higher authority.

2. (U) Functions and Tasks. The Commanding Officer, in carrying out the assigned mission of NAVSECGRUACT Sugar Grove, will:

a. (U) Perform the functions and accomplish the tasks required by:

(1) [REDACTED] The Director, National Security Agency/Chief,

Central Security Service in the exercise of [REDACTED]

(2) (U) COMNAVSECGRU in the exercise of command of NAVSECGRUACT Sugar Grove.

(3) (U) DIRNAVSECGRULANT, Norfolk, in the exercise of

administrative control for cryptologic activities and resources. The Commanding Officer will report, in person or by letter, to DIRNAVSECGRULANT, Norfolk for additional duty involving these functions.

(4) (U) CNET for matters deriving from the exercise of Area and Regional coordination responsibilities. For this purpose, the Commanding Officer will report in person, or by letter, to the designated Area Coordinator for additional duty.

(5) (U) Interservice, intraservice or other agreements.

b. (U) Perform the following specific functions and tasks:

(1) (U) Maintain and operate an ECHELON site.

(2) [REDACTED] process and report intelligence

information, [REDACTED]

(3) (U) Ensure the privacy of U.S. citizens are properly safeguarded pursuant to the provisions of USSID 18.

(4) [REDACTED] Provide support to Director, [REDACTED]

[REDACTED] as directed by COMNAVSECGRU.

(5) (U) Operate special security communications facilities, as directed.

(6) (U) Perform service tests on new equipment and conduct other technical measurements and studies.

(7) (U) Function as Special Security Officer (SSO) for NAVSECGRUACT Sugar Grove.

(8) (U) Provide administrative support for NAVSECGRU

personnel assigned to non-NAVSECGRU shore commands in the area.

(9) [REDACTED]

[REDACTED]

(10) (U) Liaise with NNMC Bethesda to ensure NNMC Bethesda Branch Medical Clinic, Sugar Grove is properly manned and equipped to meet mission requirements in support of NAVSECGRUACT Sugar Grove.

(11) (U) Liaise with PSD Bethesda to ensure PSD Bethesda Customer Support Desk, Sugar Grove is properly manned and equipped to meet mission requirements in support of NAVSECGRUACT Sugar Grove.

(12) (U) Liaise with the 544th Intelligence Group (IG) to ensure Detachment 3, 544th IG is properly manned and fully integrated into the Operations Department of NAVSECGRUACT Sugar Grove. Maintain command authority over Detachment 3, 544 IG.

(13) (U) Liaise with NEXCOM Norfolk, to ensure Navy Exchange, Sugar Grove is properly manned and supplied to meet customer service requirements in support of NAVSECGRUACT Sugar Grove.

(14) (U) Perform such other functions and *tasks* which are normal and inherent responsibilities of command, including tasks resulting from intraservice/interservice support agreements and memoranda of agreement/understanding.

[REDACTED]

[REDACTED]

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[REDACTED]
