

From: Assistant Director for Executive and Political Personnel

To: <sup>(b)(5)</sup> [Redacted] 13 OCT 2002  
Director, Personnel and Security  
Director of Administration and Management

Subject: Establishment of the SES General Position of Deputy Under Secretary of Defense (Special Plans & Near Eastern and South Asian Affairs) and Noncareer Reassignment of William J. Luti

The Office of the Under Secretary of Defense (Policy) (OUSD(P)) requests the establishment of the SES General position of Deputy Under Secretary of Defense (Special Plans & Near Eastern and South Asian Affairs) and noncareer reassignment of William J. Luti at his current ES-1 pay level. Mr. Luti's position of record, DASD (Near East & South Asian Affairs), will be canceled and the resource used to support the new position. The attached Bush-Rumsfeld Team (BRT) Form (Tab 1) approves this action. OPM Form 1652 (Tab 2) is attached for your signature.

The DUSD (Special Plans & Near Eastern and South Asian Affairs) advises and exercises staff responsibility for all policy matters of Defense interest pertaining to special plans and the defense policy on the countries of the Middle East and South Asia. The incumbent is primarily responsible for supporting the USD(P) and ASD(ISA) in developing U.S. strategy for a wide-range of contingencies and assessing the adequacy of U.S. campaign planning to carry out the strategy. The position description (Tab 3) has been reviewed for scope of technical duties, programmatic complexity, level of contacts and placement in the Defense hierarchy; and it warrants placement in the SES.

In addition to the Executive Core Qualifications, qualification requirements include broad understanding of and sensitivity to international policies and objectives of the U.S., particularly in special contingency planning and the Near East and South Asia region; ability to deal with and win the confidence and cooperation of others; ability to speak and write effectively; ability to negotiate conflicting views in order to present most effectively the policies and aims of his superiors; and executive and managerial skills of the highest order. A background of education, training, and progressively more responsible work experience in government, international relations, economics, international law, or related fields is also required.

Mr. Luti's education, experience, and qualifications have been compared with the requirements of the position. He is fully qualified to assume the duties of this position. His resume is provided at Tab 4.

In conjunction with this action, OUSD(P) also submitted a request for a pay adjustment for Mr. Luti. The White House Liaison Office and Director, Administration and Management signed the OPM Form 1652 for a pay adjustment to ES-2 (Tab 5), which was faxed to OPM on October 16, 2002. Depending upon OPM approval of the pay adjustment, Mr. Luti will be reassigned at the ES-1 or ES-2 level.

Recommend approval of this action.

**Attachments:**

As stated

**Approved/Certified:**

Establishment of the SES General Position of Deputy Under Secretary of Defense (Special Plans & Near Eastern and South Asian Affairs) Using Stated SES Resource: ✓

Qualifications Have Been Developed In Accordance With 5 CFR 317: ✓

Qualifications of William J. Luti for Noncareer Reassignment to Subject Position: ✓

Reassignment of Mr. Luti at His Current Pay Level (ES-1 or ES-2, Depending Upon OPM Approval of Pay Adjustment to ES-2): ✓

*RRD*

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Director of Administration and Management

10.21.02

Date

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(b)(2), (b)(6)

EPC (b)(6) INC SES Reassignment Luti