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DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF FOR INTELLIGENCE
WASHINGTON DC 20310-1001

REPLY TO ATTENTION OF

DAMI-CD (381-100) 2 January 2003

MEMORANDUM FOR COMMANDER, UNITED STATES ARMY INTELLIGENCE AND SECURITY COMMAND, FORT BELVOIR, VA 22060

SUBJECT: U.S. Army Operational Activity Charter

1. PURPOSE:

a. To establish the U.S. Army Operational Activity (USAOA) within the U.S. Army Intelligence and Security Command (INSCOM), responsible for conducting overt human intelligence (HUMINT) collection activity in support of Army requirements.

b. The Department of the Army, Deputy Chief of Staff (DCS) for Intelligence, G-2, is committed to restructure and strengthen overt HUMINT capabilities to support b1 b1 other priority requirements. USAOA will focus on the Army's HUMINT collection capability.

2. MISSION: USAOA will conduct tactical, operational and service-level overt HUMINT activities, complement existing tactical HUMINT forces, and serve as a bridge between the Army's operational HUMINT force and the Defense HUMINT Service.

a. Integrated overt HUMINT operations will increase capabilities to satisfy Commanders' information requirements, and will support warfighters in crises and contingencies.

b. USAOA will provide Army Commanders with a collection capability to support force protection and satisfy Commanders' PIRs.

c. USAOA will satisfy specific Army requirements in support of the Secretary of the Army's Title 50 responsibilities.

d. Mission areas are outlined in Annex A.

CLASSIFIED BY: LTG MOONAN, DCS G-2
DECLASSIFY ON: X1
SOURCE DATED: 2 JAN 03

DEGRADE UNCLASSIFIED WHEN SEPERATED FROM ANNEXES

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3. AUTHORITY: IAW the Deputy Secretary of Defense memorandum, dated 2 November 1993, subject: Consolidation of Defense HUMINT, the Army Intelligence functional proponent, the DCS, G-2 has determined that the Army requires an augmented HUMINT capability to meet its specialized requirements for intelligence support.

4. COMMAND AUTHORITY: The Deputy Chief of Staff, G-2, Department of the Army, has delegated Commanding General, Headquarters, U.S. Army Intelligence and Security Command (CG, INSCOM) as the command authority for USAOA.

5. OPERATIONAL COMMAND (OPCON)/ADMINISTRATIVE CONTROL (ADCON): CG, INSCOM, has delegated OPCON to the Commander, USAOA and ADCON to the 902d Military Intelligence Group.

6. RESPONSIBILITIES:

a. General: All signatories share a responsibility for, and have a vested interest in, ensuring that USAOA evolves into a viable, leading-edge HUMINT collection capability, manned, trained, and equipped at a level commensurate with the requirements levied by the Army units they support. The national priorities and sensitivities of the supported units dictate the highest standards for USAOA capabilities.

b. HQDA, G-2, will:

(1) Provide HQDA staff oversight of USAOA to ensure HUMINT collection focus in response to priority Army requirements.

(2) Develop appropriate HUMINT policy regarding USAOA operations, reporting and dissemination, and coordination with other Defense and national-level agencies.

(3) Establish initial resourcing for USAOA, and review and validate subsequent annual resource requirements. HQDA G-2 will program the requirements in the appropriate Program Objective Memorandum (POM) submission.

(4) Act as the final decision authority concerning revisions to this Charter.

(5) Provide command authority and strategic guidance to the Commander, INSCOM.

(6) Review, staff, and approve all USAOA operational concepts.

(7) The Office of Primary Interest (OPI) is DAMI-CDH.

c. USAINSCOM will:

(1) Define and oversee the establishment of USAOA's command and control structure and identify the milestones for standing up this organization.

(2) Develop an Army-Wide strategy that focuses USAOA's HUMINT capabilities on priority Army requirements, and provides effective interface with other Army and non-Army HUMINT organizations to maximize other HUMINT collection capabilities in support of these requirements. This strategy is defined in Annex C, Army-Wide Strategy.

(3) Provide intelligence oversight for USAOA activities.

(4) Review, validate, staff and forward for HQDA approval all USAOA operational concepts.

(5) Serve as the coordinating authority for non-Army requests for USAOA support. INSCOM will review requests for support to ensure legal sufficiency and propriety, and compliance with the provisions of this Charter prior to approving the request as a tasking.

(6) Ensure USAOA:

(a) Conducts the full range of tactical, operational, and Service-level overt HUMINT activity in response to Army requirements.

(b) Works with NGIC and Army MACOMs to develop a coordinated collection strategy for Army HUMINT activities in support of Army requirements.

(c) Complements existing DHS and Army ECB/EAC capability.

(d) Provides trained surge capability to augment overall Army tactical HUMINT effort in crisis and war.

(e) Orchestrates competitive intelligence efforts in support of Army Transformation.

(f) Services HUMINT collection requirements from Army customers, including: ARSTAF; Army MACOMs; NGIC; and, Army deployed forces.

(g) Ensures USAOA remains viably constituted to provide dedicated, external HUMINT support to its customers. This requirement exempts USAOA personnel from taskings not related to the their customer base and supported units.

d. 902d Military Intelligence (MI) Group will:

(1) Provide administrative, financial, logistical, and manpower support required for the establishment of the Army Operational Activity.

(2) Support will include, but is not limited to:

(a) Assisting in developing an automation architecture and, once established, provide hardware and software maintenance support.

(b) Listing civilian and military billets on 902d MI Group's TDA/TOE as applicable. Assist in the hiring actions and security clearance processing.

(c) Provide administrative support to civilian and military personnel to include, but not limited to: obtain training slots; process training requests; process awards; and, payroll.

(d) Provide logistical support to include, but not limited to: process travel orders and reimbursements; process supply requests; process resource management paperwork; and, process and manage ICF monies until Army Intelligence Agency support personnel are on staff.

(e) Coordinate with installation support personnel to establish USAOA's building location and infrastructure.

(f) Provide assistance in the establishment of contractor support requirements and subsequent processing of contractual paperwork.

(g) Provide legal and intelligence oversight support.

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7. ADDITIONAL REQUIREMENTS:

a. Support to non-Army entities will be conducted solely within the assigned USAOA overt HUMINT mission. Any requests for support which deviate from this assigned mission, will be forwarded through HQ INSCOM to HQDA (ATTN: DAMI-CDH) for approval. In all cases, USAOA activities will comply with Army regulations.

b. USAOA participation in OCONUS deployments will depend on the circumstances. USAOA personnel may be OPCON to the supported unit, the Theater Army Commander or deploy in a TDY status. This decision will be dependent upon the requirements levied by the respective Theater. The supported unit and USAOA must ensure that deployment requirements (i.e., requisite clearances and approvals) are determined as early as possible to ensure proper coordination.

8. EFFECTIVE DATE: This Charter is effective 1 January 2003. All responsible parties will review it biennially thereafter.

ROBERT W. NOONAN, JR.
Lieutenant General, GS
Deputy Chief of Staff, G-2

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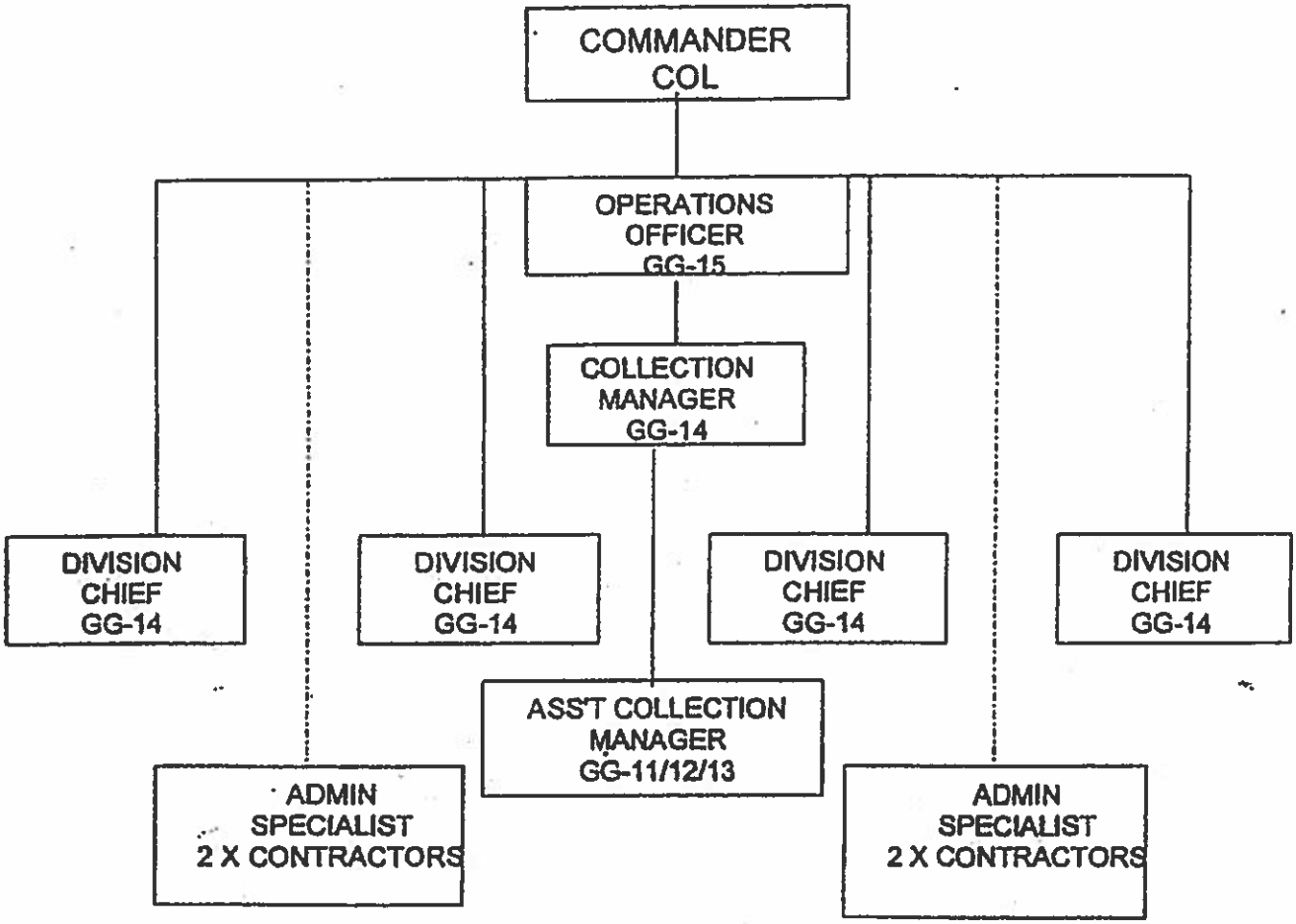
ANNEX B
ARMY OPERATIONAL ACTIVITY HEADQUARTERS CADRE



ANNEX C
ARMY-WIDE STRATEGY

(U) DCS, G-2 will work with USAOA, INSCOM, b1 to develop CONOPS for HUMINT capabilities.

A. (U) Trained Army HUMINT professionals will augment the force in crisis and war and provide interface between Army b1

B. (S/NF) b1
b1

C. (S/NF) b1
b1

D. (S/NF) b1
b1

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