

S/CPR

CHIEF OF PROTOCOL

**AGREEMENT TO TRANSFER RECORDS TO
THE NATIONAL ARCHIVES OF THE UNITED STATES**

1. INTERIM CONTROL NO. (NARA Use Only)

TERMS OF AGREEMENT

The records described below and on the attached _____ pages are deposited in the National Archives of the United States in accordance with 44 U.S.C. 2107. The transferring agency certifies that any restrictions on the use of these records are in accordance with the requirements of 5 U.S.C. 552.

In accordance with 44 U.S.C. 2108, custody of these records becomes the responsibility of the Archivist of the United States at the time of transfer of the records. It is agreed that these records will be administered in accordance with the provisions of 44 U.S.C. Chapter 21, 36 CFR XII, 36 CFR Part 1256 and such other rules and regulations as may be prescribed by the Archivist of the United States (the Archivist). Unless specified and justified below, no restrictions of the use of

these records will be imposed other than the general and specific restrictions on the use of records in the National Archives of the United States that have been published in 36 CFR Part 1256 or in the *Guide to the National Archives of the United States*. The Archivist may destroy, donate, or otherwise dispose of any containers, duplicate copies, unused forms, blank stationery, nonarchival printed or processed material, or other nonrecord material in any manner authorized by law or regulation. Without further consent, the Archivist may destroy deteriorating or damaged documents after they have been copied in a form that retains all of the information in the original document. The Archivist will use the General Records Schedule and any applicable records disposition schedule (SF 115) of the transferring agency to dispose of nonarchival materials contained in this deposit.

2A. AGENCY APPROVAL

Signature Kenneth F. Rossman Date 2/5/97

3A. NARA APPROVAL

Signature _____ Date _____

2B. NAME, TITLE, MAILING ADDRESS

Kenneth F. Rossman
Acting Chief (A/IM/IPS/PP)
U.S. Department of State
Washington, DC 20520-1512

3B. NAME, TITLE, MAILING ADDRESS

RECORDS INFORMATION

4A. RECORDS SERIES TITLE

Records of the Chief of Protocol (see attached list)

4B. DATE SPAN OF SERIES 1935-1976

(Attach any additional description.)

5A. AGENCY OR ESTABLISHMENT

DEPARTMENT OF STATE

5B. AGENCY MAJOR SUBDIVISION

Chief of Protocol

5C. AGENCY MINOR SUBDIVISION

UNIT THAT CREATED RECORDS

9. PHYSICAL FORMS

- | | |
|---|---|
| <input checked="" type="checkbox"/> Paper Documents | <input type="checkbox"/> Posters |
| <input type="checkbox"/> Paper Publications | <input type="checkbox"/> Maps and Charts |
| <input type="checkbox"/> Microfilm / Microfiche | <input type="checkbox"/> Arch / Eng Drawings |
| <input type="checkbox"/> Electronic Records | <input type="checkbox"/> Motion / Sound / Video |
| <input type="checkbox"/> Photographs | <input type="checkbox"/> Other (specify): _____ |

10. VOLUME: _____ CONTAINERS: _____
Cu. Mtr. _____ (Cu. Ft. 147) Number 147 Type FRC

5E. AGENCY PERSON WITH WHOM TO CONFER ABOUT THE RECORDS

Name: _____
Telephone Number: (____) _____

11. DATE RECORDS ELIGIBLE FOR TRANSFER TO THE ARCHIVES
ASAP

6. DISPOSITION AUTHORITY:

various

12. ARE RECORDS FULLY AVAILABLE FOR PUBLIC USE?
 YES NO (If no, attach limits on use and justification.)

7. IS SECURITY CLASSIFIED INFORMATION PRESENT? NO YES

LEVEL: Confidential Secret Top Secret
SPECIAL MARKINGS: RD/FRD SCI NATO
 Other _____
INFORMATION STATUS: Segregated Declassified

13. ARE RECORDS SUBJECT TO THE PRIVACY ACT?
(If yes, cite Agency System Number and Federal Register volume and page number of most recent notice and attach a copy of this notice.)
 YES NO

8. CURRENT LOCATION OF RECORDS

Agency (Complete 8A only)
 Federal Records Center (Complete 8B only)

14. ATTACHMENTS

- | | |
|--|---|
| <input type="checkbox"/> Agency Manual Excerpt | <input type="checkbox"/> Listing of Records Transferred |
| <input checked="" type="checkbox"/> Additional Description | <input type="checkbox"/> NA Form 14097 or Equivalent |
| <input type="checkbox"/> Privacy Act Notice | <input type="checkbox"/> Microform Inspection Report |
| <input type="checkbox"/> Other (specify): _____ | <input type="checkbox"/> SF(s) 135 |

8A. ADDRESS OIS/RA/RD-RSC, Room 1512
Department of State
Washington, DC 20520-1512

8B. FRC ACCESSION NUMBER CONTAINER NUMBER(S) FRC LOCATION

Records held by agency. See attached list.

Priority 7D

NARA PROVIDES

SHIPPING INSTRUCTIONS TO AGENCIES / REMARKS REGARDING DISPOSITION

RG
59

16. RECORDS ACCEPTED INTO THE NATIONAL ARCHIVES OF THE UNITED STATES

Signature _____ Date _____

17. NATIONAL ARCHIVES ACCESSION NO.

N23-59-97-13

Chief of Protocol
{S/CPR}

Disposition RMH(A) 260214A

WNRC Acc. No. 59-69A6308	boxes 429-432
WNRC Acc. No. 59-76-80	box 1
WNRC Acc. No. 59-77-82	boxes 1-2
WNRC Acc. No. 59-83-86	boxes 1-2

Disposition RMH(A) 260214E

WNRC Acc. No. 59-81-49	boxes 1-4
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Disposition RMH(A) 260301

WNRC Acc. No. 59-72A1739	boxes 352-359
WNRC Acc. No. 59-72A6248	boxes 504-509
WNRC Acc. No. 59-74-82	boxes 1-5
WNRC Acc. No. 59-75-119	boxes 1-57
WNRC Acc. No. 59-76-81	boxes 1-4
WNRC Acc. No. 59-77-65	boxes 1-2
WNRC Acc. No. 59-79-32	boxes 1-4
WNRC Acc. No. 59-79-122	boxes 1-4

Disposition RMH(A) 260402

WNRC Acc. No. 59-70A4521	boxes 444-446
WNRC Acc. No. 59-72A5961	box 118
WNRC Acc. No. 59-73-63	boxes 1-2
WNRC Acc. No. 59-76-79	boxes 1-2
WNRC Acc. No. 59-77-31	boxes 1-4
WNRC Acc. No. 59-77-32	boxes 1-3
WNRC Acc. No. 59-77-66	boxes 1-3
WNRC Acc. No. 59-78-153	boxes 1-6
WNRC Acc. No. 59-78-154	boxes 1-6
WNRC Acc. No. 59-80-92	box 1

AGREEMENT TO TRANSFER RECORDS TO THE NATIONAL ARCHIVES OF THE UNITED STATES

1. INTERIM CONTROL NO. (NARA Use Only)

TERMS OF AGREEMENT

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2A. AGENCY APPROVAL

Signature Margaret G. Peppe Date 11/30/99

3A. NARA APPROVAL

Signature _____ Date _____

2B. NAME, TITLE, MAILING ADDRESS

Margaret Peppe, Acting
Records Officer A/RPS/IPS/PP, SA-2
U.S. Department of State
Washington, DC 20522-6001

3B. NAME, TITLE, MAILING ADDRESS

RECORDS INFORMATION

4A. RECORDS SERIES TITLE

See attached list.

4B. DATE SPAN OF SERIES

(Attach any additional description.)

5A. AGENCY OR ESTABLISHMENT

DEPARTMENT OF STATE

5B. AGENCY MAJOR SUBDIVISION

Chief of Protocol

AGENCY MINOR SUBDIVISION

Ceremonials

5D. UNIT THAT CREATED RECORDS

5E. AGENCY PERSON WITH WHOM TO CONFER ABOUT THE RECORDS

Name: _____
Telephone Number: (____) _____

6. DISPOSITION AUTHORITY:

RMH(A) 260402

7. IS SECURITY CLASSIFIED INFORMATION PRESENT? NO YES
CLASSIFIED DOCUMENTS UP TO THE TS (RD/FRD & SCI) LEVEL MAY BE PRESENT. CLASSIFIED DOCUMENTS HAVE EITHER BEEN TABBED OR WITHDRAWN. IF WITHDRAWN, THEY WILL BE TRANSFERRED ALONG WITH DECLASSIFIED RECORDS.

8. CURRENT LOCATION OF RECORDS

Agency (Complete 8A only)
 Federal Records Center (Complete 8B only)

8A. ADDRESS

RSC, Room 1512

Department of State
Washington, DC 20520-1512

9. PHYSICAL FORMS

- | | |
|---|---|
| <input checked="" type="checkbox"/> Paper Documents | <input type="checkbox"/> Posters |
| <input type="checkbox"/> Paper Publications | <input type="checkbox"/> Maps and Charts |
| <input type="checkbox"/> Microfilm / Microfiche | <input type="checkbox"/> Arch / Eng Drawings |
| <input type="checkbox"/> Electronic Records | <input type="checkbox"/> Motion / Sound / Video |
| <input type="checkbox"/> Photographs | <input type="checkbox"/> Other (specify): _____ |

10. VOLUME:

CONTAINERS:

Cu: Mtr. _____ (Cu. Ft. 9) Number 9 Type FRC

11. DATE RECORDS ELIGIBLE FOR TRANSFER TO THE ARCHIVES

ASAP

12. ARE RECORDS FULLY AVAILABLE FOR PUBLIC USE?

YES NO (If no, attach limits on use and justification.)
CLASSIFIED DOCUMENTS EITHER TABBED OR WITHDRAWN

13. ARE RECORDS SUBJECT TO THE PRIVACY ACT?

YES NO
(If yes, cite Agency System Number and Federal Register volume and page number of most recent notice and attach a copy of this notice.)

14. ATTACHMENTS

- | | |
|---|---|
| <input type="checkbox"/> Agency Manual Excerpt | <input type="checkbox"/> Listing of Records Transferred |
| <input type="checkbox"/> Additional Description | <input type="checkbox"/> NA Form 14097 or Equivalent |
| <input type="checkbox"/> Privacy Act Notice | <input type="checkbox"/> Microform Inspection Report |
| <input type="checkbox"/> Other (specify): _____ | <input type="checkbox"/> SF(s) 135 |

8B. FRC ACCESSION NUMBER

CONTAINER NUMBER(S)

FRC LOCATION

See attached list.

Priority V/74

NARA PROVIDES

SHIPPING INSTRUCTIONS TO AGENCIES / REMARKS REGARDING DISPOSITION

RG

16. RECORDS ACCEPTED INTO THE NATIONAL ARCHIVES OF THE UNITED STATES

Signature _____ Date _____

17. NATIONAL ARCHIVES ACCESSION NO.

NN3-59-00-15

Office of the Chief of Protocol

Ceremonials

1. RECORDS RELATING TO OFFICIAL AND STATE FUNERALS, 1923-989
RSC Lot 97D335 (formerly WNRC Acc. No. 59-98-436)
2. RECORDS RELATING TO THE STATE FUNERAL FOR JOHN F. KENNEDY,
1963-1967
RSC Lot 97D438 boxes 3523-3524